



94 Church Street
Marietta, GA 30060-1908
770-429-8200
770-429-7888 fax
www.smithtumlin.com

BUYER CLOSING INFORMATION SHEET

ATTENTION: FAILURE TO FULLY COMPLETE THIS FORM MAY RESULT IN A DELAY IN THE CLOSING. IF YOU ARE UNABLE TO ATTEND THE CLOSING AT OUR OFFICE, PLEASE CONTACT US IMMEDIATELY. FAILURE TO DO SO WILL ALSO RESULT IN A DELAY IN CLOSING THE TRANSACTION.

1. Please provide the property address for the property being purchased:

2. Please provide the following information for the buyer(s):

NOTE: If buyer is not an individual (i.e. LLC, corporation, partnership, trust or estate), please provide the Federal tax ID number (EIN), the title of the authorized signer for buyer and forward any documents authorizing the signer for buyer (i.e. Operating Agreement, Corporate Resolution, Partnership Agreement, Trust Agreement, Letters Testamentary)

a. Legal Name(s), Title(if applicable) and Social Security Number(s) or Federal tax ID #:

Name/Title/SSN or tax ID#: _____

Name/Title/SSN or tax ID#: _____

Name/Title/SSN or tax ID#: _____

Name/Title/SSN or tax ID#: _____

b. Phone Numbers: _____

c. Address(es)(if other than the property address above):

d. Email Address(es):

PLEASE BE ADVISED THAT EACH BUYER MUST BRING AN UNEXPIRED GOVERNMENT-ISSUED PHOTO ID (i.e. driver' license, passport, military ID or concealed carry firearms permit).

3. Is this a cash closing (**IF YES, YOU MUST PROVIDE US A COPY OF THE HOMEOWNER'S INSURANCE PRIOR TO CLOSING**) Yes No

If no, please provide the following lender information:

Lender: _____

Loan Officer: _____

Phone #: _____

Email address: _____

INSTRUCTIONS REGARDING CLOSING FUNDS: All funds to be received by the closing attorney in excess of \$5,000.00 must be in the form of a wire (**SEE ATTACHED WIRING INSTRUCTIONS**). For amounts in between \$1,000.00 and \$5,000.00, a certified check issued by a local bank will be accepted. Certified checks, if applicable, should be payable either to "Smith, Tumlin, McCurley & Patrick, P.C.", or to your own name and then endorsed to us at closing. Personal checks will be accepted for less than \$1,000.00 at the discretion of the closing attorney. If you have any questions regarding these requirements, please contact our office so as to avoid any delay in the disbursement of your closing. If you are arranging funds in advance of the preparation of the final Closing Disclosure or Settlement Statement, we recommend discussing the estimated amount due at closing with your Lender.

SMITH, TUMLIN, McCURLEY & PATRICK, P.C.

ATTORNEYS AT LAW

94 Church Street
Marietta, Georgia 30060
Phone: 770-429-8200
Fax: 770-429-7888

HANSELL L. SMITH
R. STEVE TUMLIN, JR.
D. WAYNE McCURLEY
RYAN K. PATRICK

POST OFFICE BOX 1186
MARIETTA, GA 30061

Of Counsel:
DONALD D. SMITH

WIRING INSTRUCTIONS:

Receiving Bank: South State Bank, N.A.
1101 First Street South
Winter Haven, FL 33880
(800) 277-2175

ABA #: 063114030

Account Name: Smith Tumlin McCurley & Patrick P.C.

Account #: 103267

****Please reference sender's name; buyer or borrower name and/or property address to insure so that we will be able to properly identify the wire and insure that it is posted to the correct transaction.****

FREQUENTLY ASKED QUESTIONS:

- Can I send an ACH transfer?**
No. **ACH transfers are not permitted.** They will be rejected from our account.
- Can I set up wire transfer online?**
We strongly suggest you go into a branch of your bank. Online wire transfers are often delayed or converted to an ACH credit. We cannot accept ACH transfers and this could **delay your closing an average of 2-4 days** while the money is reapplied to your account.
- What happens if we do not close?**
We will wire the money back to the same account we received it from once the appropriate wiring instructions have been provided to us.
- When should the wire be sent?**
We suggest you arrange for the wire to be sent one (1) business day prior to closing, but to insure the wire is received by us in a timely manner, please contact your bank to verify their turnaround time on outgoing wire transfers.

DUE TO RECENT REPORTS OF ATTEMPTED FRAUD INVOLVING HACKING EMAIL ACCOUNTS AND THE MISDIRECTION OF WIRED FUNDS, PLEASE CALL OUR OFFICE IMMEDIATELY IF YOU RECEIVE ANY DEVIATIONS FROM OR REVISIONS TO THESE WIRING INSTRUCTIONS.